

## 2025-05-20 Municipal Council

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Minutes of the regular session of Municipal Council held on Tuesday, May 20, 2025, at 10:00 a.m., at the Municipal Administration Building, 752 St. George St. Annapolis Royal, NS.

### **Roll Call**

District 1 – Karie-Ann Parsons-Saltzman, present  
District 2 – Jesse Hare, present  
District 3 – Dustin Enslow, Deputy Warden, present  
District 4 – Charles “Chuck” Cranton, present  
District 5 – Lynn Longmire, present  
District 6 – Jon Welch, present  
District 7 – Ted Agombar, present via Teams  
District 8 – Nile Harding, present  
District 9 – Gail “Gidget” Oxner, excused  
District 10 – Brian “Fuzzy” Connell, present  
District 11 – Diane Le Blanc, Warden, present

Also Present: CAO Chris McNeill; Administrative Clerk – Municipal Clerk Office Kelly Kempton; Student Cherron Baker; Director of Finance Angela Anderson; Director of Planning and Inspection Services Linda Bent; Strategic Initiatives Coordinator Alyssa Blais; Director of Corporate Services / Deputy CAO Dawn Campbell; Systems Network Coordinator Carter Hazel; Communications Coordinator Nadine McCormick; Director of Community Development Debra Ryan; Director of Municipal Operations Jim Young and 1 member of the public.

### **Disclosure of Interest**

Councillor Parsons-Saltzman disclosed a conflict of interest in item 5.4 Community Grants – Annapolis County 4-H Leaders Council as she is a member of the executive.

### **Order of the Day**

To add under In-Camera item 9.2 in accordance with Section 22(2)(f) litigation or potential litigation of the *Municipal Government Act*.

Moved: Councillor Longmire

Seconded: Councillor Parsons-Saltzman

Motion carried

### **Minutes**

Re: 2025-04-15 Regular Minutes

Approved, with corrections made to Warden LeBlanc’s councillor comments.

Re: 2025-04-15 Public Hearing Minutes

Approved, no errors or omissions

Re: 2025-04-25 Special Council Minutes

Approved, no errors or omissions

**COMMITTEE of the WHOLE RECOMMENDATIONS**

Re: SR2025-54 Memorandum of Understanding with The Salvation Army

**Motion 250520.01 Memorandum of Understanding with The Salvation Army**

To approve the Memorandum of Understanding with The Salvation Army Disaster Services, Atlantic Division AND the Annapolis Regional Emergency Management Organization (Annapolis REMO, as recommended by the Annapolis REMO Advisory Committee, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Welch

Seconded: Deputy Warden Enslow

Motion carried

Re: SR2025-55 Appointment of Development Officer

**Motion 250520.02 Appointment of Development Officer**

To appoint Ali Comeau as Development Officer for the Municipality of the County of Annapolis to administer the Municipality's Land Use Bylaw and Subdivision Bylaw, in accordance with the recommendation of Committee of the Whole.

Moved: Councillor Parsons-Saltzman

Seconded: Councillor Cranton

Motion carried

Re: SR2025-56 Capital Funding – Emergency Generators

**Motion 250520.03 Capital Funding – Emergency Generators**

To authorize additional funding from the CCBF reserve fund, in the amount of \$148,281, to cover the costs of the 2024-25 Emergency Generators project, in accordance with the recommendation of Committee of the Whole.

Moved: Councillor Parsons-Saltzman

Seconded: Councillor Harding

Motion carried

Declaration of Interest

Having previously disclosed an interest in the following item, Councillor Parsons-Saltzman left the table at 10:09 a.m. and did not participate in any discussion or subsequent decision.

Re: SR2025-57 Community Grants – Annapolis County 4H Leaders Council

**Motion 250520.04 Community Grants - Annapolis County 4H Leaders Council**

To approve a grant to Annapolis County 4H Leaders Council in the amount of \$8,855 to do a roof replacement in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Cranton

Seconded: Councillor Connell

Motion carried

Re: SR2025-57 Community Grants – Annapolis County Trails Society

**Motion 250520.05 Community Grants - Annapolis County Trails Society**

To approve a grant to Annapolis County Trails Society in the amount of \$10,000 to help support trail improvements in Lawrencetown in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Harding

Seconded: Councillor Hare

Motion carried

Re: SR2025-57 Community Grants – Bridgetown Curling Club

**Motion 250520.06 Community Grants - Bridgetown Curling Club**

To approve a grant to Bridgetown Curling Club in the amount of \$5,000 to help support critical repairs, including resurfacing the driveway and maintaining essential ice-making equipment in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Deputy Warden Enslow

Seconded: Councillor Welch

Motion carried

Re: SR2025-57 Community Grants – Cottage Cove and District Wharf Society

**Motion 250520.07 Community Grants - Cottage Cove and District Wharf Society**

To approve a grant to the Cottage Cove and District Society in the amount of \$10,000 to assist in repairs of the community wharf in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Parsons-Saltzman

Seconded: Councillor Hare

Motion carried

Re: SR2025-57 Community Grants – Inglisville Community Hall

**Motion 250520.08 Community Grants – Inglisville Community Hall**

To approve a grant to Inglisville Community Hall in the amount of \$6,026.80 to help install a new heat pump in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Connell

Seconded: Councillor Harding

Motion carried

Re: SR2025-57 Community Grants – Lawrencetown Youth Arena

**Motion 250520.09 Community Grants - Lawrencetown Youth Arena**

To approve a grant to Lawrencetown Youth Arena in the amount of \$12,400 to help replace west-end sheathing and insulate the canteen in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Welch

Seconded: Councillor Connell  
Motion carried

Re: SR2025-57 Community Grants – Margaretsville Shore Society

**Motion 250520.10 Community Grants – Margaretsville Shore Society**

To approve a grant to Margaretsville Shore Society in the amount of \$17,800 to improve Margaretsville Shore Park through shoreline protection work in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Hare

Seconded: Councillor Parsons-Saltzman

Motion carried

Re: SR2025-57 Community Grants – Middleton Railway Museum

**Motion 250520.11 Community Grants – Middleton Railway Museum**

To approve a grant to Middleton Railway Museum in the amount of \$3,000 to provide a G-scale outdoor railway as an additional attraction suitable for running their 1:24 scale trains in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Parsons-Saltzman

Seconded: Councillor Welch

Motion carried

Re: SR2025-57 Community Grants – Oakdene Centre

**Motion 250520.12 Community Grants – Oakdene Centre**

To approve a grant to Oakdene Centre in the amount of \$4,525 to replace their fire alarm in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Harding

Seconded: Councillor Welch

Motion carried

Re: SR2025-57 Community Grants – Paradise Community Hall

**Motion 250520.13 Community Grants – Paradise Community Hall**

To approve a grant to Paradise Community Hall in the amount of \$20,000 to support a roof replacement due to structural damage in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Parsons-Saltzman

Seconded: Councillor Agombar

Motion carried

Re: SR2025-57 Community Grants – Port Wade Hall

**Motion 250520.14 Community Grants – Port Wade Hall**

To approve a grant to Port Wade Hall in the amount of \$4,665 to replace 3 windows, a new oil tank and fix a wheelchair ramp in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Longmire

Seconded: Councillor Welch

Motion carried

Re: SR2025-57 Community Grants – Round Hill & District Recreation Commission

**Motion 250520.15 Community Grants – Round Hill & District Recreation Commission**

To approve a grant to Round Hill & District Recreation Commission in the amount of \$10,000 to update Bishop Park, playground structure and accessible bathroom in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Cranton

Seconded: Deputy Warden Enslow

Motion carried

Re: SR2025-57 Community Grants – Ste Anne’s Anglican Youth Camp

**Motion 250520.16 Community Grants – Ste Anne’s Anglican Youth Camp**

To approve a grant to Ste Anne’s Anglican Youth Camp in the amount of \$5,000 to support the cost of adequate refrigeration in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Longmire

Seconded: Councillor Agombar

Motion carried

Re: SR2025-57 Community Grants – Three Rivers Community Centre

**Motion 250520.17 Community Grants – Three Rivers Community Centre**

To approve a grant to Three Rivers Community Centre in the amount of \$8,873.85 to help install a new heat pump in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Parsons-Saltzman

Seconded: Councillor Welch

Motion carried

Re: SR2025-57 Community Grants – Clean Annapolis River Project

**Motion 250520.18 Community Grants Clean Annapolis River Project**

To approve a grant to Clean Annapolis River Project in the amount of \$4,000 to help support Annapolis River Festival in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Welch

Seconded: Deputy Warden Enslow

Motion carried

Re: SR2025-57 Community Grants – Mapannapolis (Age Advantage Association)

**Motion 250520.19 Community Grants – Mapannapolis (Age Advantage Association)**

To approve a grant to Mapannapolis (Age Advantage Association) in the amount of \$5,000 to support a new project to update Acadian settlement maps and Garrison Graveyard in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Parsons-Saltzman

Seconded: Councillor Longmire

Motion carried

Re: SR2025-57 Community Grants – Thalia Barn Cat Rescue

**Motion 250520.20 Community Grants – Thalia Barn Cat Rescue**

To approve a grant to Thalia Barn Cat Rescue in the amount of \$4,400 to support their spay and neuter program in accordance with *Policy 101 Community Grants*, pursuant to the recommendation of Committee of the Whole.

Moved: Councillor Longmire

Seconded: Councillor Parsons-Saltzman

Motion carried

Re: SR2025-58 Approve Policy 134 Unsightly and Dangerous Premises

**Motion 250520.21 Approve Policy 134 Unsightly and Dangerous Premises**

To approve *Policy 134 Unsightly and Dangerous Premises*, seven-day notice given on May 13, 2025.

Moved: Councillor Welch

Seconded: Councillor Harding

Motion carried

**New Business**

Re: 2025-05-06 PAC Recommendations

**Motion 250520.22 2025-05-06 PAC Recommendations**

That Municipal Council consider the portion of the property, 255 feet x 210 feet, known as All Saints Anglican Church, located at 3335 West Dalhousie Road, West Dalhousie, for registration as a municipal heritage property and deposit of Notice of Recommendation in the Registry of Deeds and hold a public as per the *Heritage Property Act* in accordance with the recommendation of the Planning Advisory Committee.

Moved: Councillor Longmire

Seconded: Councillor Agombar

Motion carried

It was agreed by unanimous consent to schedule a public hearing for July 15, 2025, at 11:00 a.m.

Re: Final Reading – Bylaw 4 Repeal Mobile Home Park Bylaw

**Motion 250520.23 Final Reading - Bylaw 4 Repeal Mobile Home Park Bylaw**

That Municipal Council give final reading to approve *Bylaw 4 Repeal Mobile Home Park Bylaw* (First reading April 15, 2024).

Moved: Councillor Welch

Seconded: Councillor Hare

Motion carried

Re: SR2025-61 Nominating Committee Report

**Motion 250520.24 Nominating Committee Report**

That Council of Municipality of the County of Annapolis approve the appointment of Cabot Lyford representing a non-profit environmental group, Charlie Turcotte representing an agricultural group, Councillor Lynn Longmire, and Councillor Jon Welch to the Glyphosate Ad Hoc Committee effective June 1, 2025, for a one-year term ending on May 31, 2026.

Moved: Councillor Longmire

Seconded: Councillor Cranton

Motion carried

Re: SR2025-61 Nominating Committee Report

**Motion 250520.25 Nominating Committee Report**

That Council of Municipality of the County of Annapolis approve the appointment Councillor Charles Cranton, Councillor Nile Harding, and Councillor Ted Agombar to the Marketing Levy Ad Hoc Committee effective June 1, 2025, for a one-year term ending on May 31, 2026.

Moved: Deputy Warden Enslow

Seconded: Councillor Longmire

Motion carried

Re: SR2025-61 Nominating Committee Report

**Motion 250520.26 Nominating Committee Report**

That Council of Municipality of the County of Annapolis approve the appointment of Anna Esther Clark to the Source Water Protection Committee effective immediately, for a two-year term ending on October 31, 2026.

Moved: Councillor Hare

Seconded: Councillor Harding

Motion carried

**Council Motion Tracking List (February, March, April)**

Reviewed for information

**Councillor Comments**

*District 1* – Councillor Parsons-Saltzman extended greetings from District 1. She noted that it was good to be back and thanked everyone for their positive messages. She stated that her daughter is doing well. Councillor Parsons-Saltzman attended the Wilmot Neighborhood watch meeting. She reminded residents

to attend the Municipal Boundary Review Meetings that are being held in each community. She encouraged everyone to support the local economy. She noted that the farmers markets are starting back up with all kinds of local treats being offered. Councillor Parsons-Saltzman mentioned the community pantry on Stronach Mountain Road. She encouraged residents to give a little if you could or to take something if you need it. She thought of the farmers trying to plant crops in the wet weather. She wished for sunny skies ahead.

*District 2* – Councillor Hare extended greetings from District 2. He encouraged residents to attend the Boundary Review meetings. He reminded everyone to get out and use the County resources. He mentioned the Cottage Cove Wharf and how it was one of the few accesses to the Bay of Fundy.

*District 3* – Deputy Warden Enslow extended greetings from District 3. He wished to highlight the coming track meets that will be held at the Community Sports Hub. He noted that regionals will be held this coming weekend, with provincials on the following weekend. He stated that thousands of people are expected to be in attendance. He mentioned that there are lots of activities booked this summer at the Hub. Deputy Warden Enslow reminded residents that the Lions Big Breakfast is held on the first Saturday of each month; except for July, when it will be held on July 1<sup>st</sup>. He noted Port Lorne Community Hall will be hosting a plant sale on May 25, 2025, at 11:00 a.m. He encouraged everyone to pick up the Bridgetown Reader or review the Community Guide provided by the County for a list of all the local events taking place in our County. He noted that meeting dates can be found on either the Facebook page or the County website.

*District 4* – Councillor Cranton extended greetings from District 4. He attended the Intermunicipal Working Group meeting with the towns and village. He noted that Annapolis Valley Regional Library gave a presentation. Councillor Cranton mentioned that most of his emails and phone calls this past month have been regarding the Boundary Review. He encouraged residents to attend a meeting if possible. He stated that he attended the meeting in Moschelle and plans to attend the meeting in Granville Centre. Councillor Cranton thanked staff for putting together a well-prepared presentation. He noted a potluck will be held on May 25, 2025, at 1:00 p.m. at the Granville Centre Community Hall. Moschelle Community Hall will be starting their pancake breakfast on May 31<sup>st</sup>. Bingo will be at the Moschelle Community Hall on June 4 from 7:00 -9:00 p.m. Councillor Cranton noted that Bishop Park will be turning 45 years old this year. A celebration is planned for Saturday June 14, 2025, from 11:00 a.m. - 3:00 p.m. He attended the AGM at the Granville Ferry Community Association. He noted that they have had a very successful year. He welcomed spring.

*District 5* – Councillor Longmire extended greetings from District 5. She was excited to announce that many halls within the district have received word that they would receive AEDs through grants that they applied for. Councillor Longmire attended the Meet Your Emergency Responders at the Bridgetown Sports Hub on May 15, 2025. On May 1, 2025, she attended Steve Skafte's story sharing at the Lower Granville Hall. She also attended the Madhatter Tea Party at the Lower Granville Hall on Mother's Day. She gave a shout out to local residents for helping to clean up the local ditches on Parker Mountain Road.

Councillor Longmire noted the following upcoming events in District 5:

Young's Cove Hall

- Monday Coffee at 10:00 a.m.
- Friday Night Jams at 7:00 p.m.
- Paint Fundraiser on May 31 at 11:30 a.m.

Lower Granville Hall

- Friday Coffee at 10:00 a.m.
- Sip and Paint on June 5 from 7:00 -9:00 p.m.
- Wildfire Community Preparedness event on May 31 from 12:00 – 3:00 p.m.

Maregold Center for Arts

- Beginner Cabin Building Workshop on June 22 from 10:00 a.m. – 4:30 p.m.

Councillor Longmire encouraged residents to check out local roadside sides throughout the district. She noted Bayside Farms on McKenzie Mountain Road. She mentioned that the Holly Everett Gallery on Parker Mountain Road is open daily until 5:00 p.m. She stated that Belle's Blessing Community Pantry in Parker's Cove is available to take what you need or leave something if able.

She asked residents to be mindful with mowing grass; as leaving cuttings on sideways and roadways can be dangerous. She looked forward to some sunshine.

*District 6* – Councillor Welch stated he had the opportunity to engage in a number of meaningful conversations and events that reflect the spirit and needs of his district. He noted that accessibility continues to be a pressing issue across the County. He mentioned that he has been working with residents and staff to explore practical solutions in areas like Cornwallis Park. Councillor Welch commented that he met with several community halls groups to discuss their evolving needs. He felt that these halls were more than just buildings; he expressed that they are essential hubs for connection, culture, and resilience in rural communities. He attended the Bear River Volunteer Fire Department's banquet; and recognized the dedication and service of our volunteer firefighters. Councillor Welch took part in a joint supper with neighbouring municipal councillors. He met with provincial delegates and helped with a tour of Bear River. Councillor Welch expressed his support for the permanent protection of Goldsmith Lake. He noted that the warmer weather is a perfect time to explore the many trails throughout the County. He encouraged everyone to get their hands in the soil as garden season returns.

*District 7* – Councillor Agombar extended greetings from District 7. He noted that the past month has been busy with several community meetings. He attended the Trans County Transportation Society quarterly meeting and the Affordable housing meeting. He also attended a Planning Advisory Committee in regards to a request for a heritage application from the All Saints Anglican Church, West Dalhousie. Councillor Agombar toured the Upper Clements Accessible Trail. He encouraged residents to get out and explore the many trails within our County. He gave a shout out to all the volunteers at the local community halls. He mentioned BCRA and the BACC specifically. He encouraged residents to support the James House fundraising activities. He stated that the Sports Hub would be a buzz with the upcoming track meets. He noted that these events bring attention to our County and communities.

*District 8* – Councillor Harding expressed greetings from District 8. He hoped everyone had a chance to get out and enjoy the long weekend despite the rainy weather. Councillor Harding had his first “Coffee with your Councillor” meeting at the Maitland Bridge Community Hall. He noted that Staff Sgt. Mike Maxwell from the RCMP and REMO Coordinator, Brian Orde, joined him for this event. He wished to thank the volunteers for their hospitality. Councillor Harding hoped to schedule sessions at all the halls within District 8. He attended the annual Bear River Fire Department banquet. He stated that that he would be touring the Bear River Community Health Centre on May 21, 2025. He mentioned that he is looking forward to attending the Boundary Review meeting at the Bear River Legion on May 21, 2025, at 6:30 p.m.

*District 9* – Councillor Oxner submitted the following comments via email. She noted that the weather is improving. She also stated that engagement with residents has improved with positive interactions. Councillor Oxner attended additional meetings. She commented that the resignation of the CAO was a surprise. She noted that Mr. McNeill has been a tremendous asset to Annapolis County and wished him all the best.

*District 10* – Councillor Connell extended greetings from District 10. He attended the Boundary Review meeting in Springfield. He noted that the Springfield area is becoming a summer community with cottages and such. He mentioned that they do not always receive all the news. Councillor Connell stated that he will attempt to knock on many doors and introduce himself to all residents this summer. He continued to deliver the Bridgetown Reader to Springfield each week. He thanked staff for putting up the sign that had blown down at the boat park. Councillor Connell noted that he had delivered the deed to the chief of the fire department for the old school property. He stated that this property is used for LifeFlight and as training grounds for the fire department. He noted that the first farmer’s market would be held at the exhibition grounds on May 26, 2025. He had many phone calls regarding other levels of government. He noted that he worked with the Department of Transportation on some of these concerns and all the gravel roads within District 10 have been graded. Councillor Connell gave a shout out to the Bridgetown Reader. He noted that they do a great job at advertising for not-for-profit organizations.

*District 11* – Warden LeBlanc attended the Bear River Fire Department Banquet. She noted it was amazing to see all the years of volunteerism from the young to the young at heart. She thanked them for all they do to protect our County and citizens. She also attended an event that showcased the young talent we have in our County and the AEES drama club. They gave two performances of Willy Wonka. Warden LeBlanc toured the Upper Clements Accessible Trail. She noted that this trail can be used by everyone. She encouraged residents to check out the Facebook page for the Three Rivers Community Centre.

**Recess**

A recess was called at 11:00 a.m. to hold the previously scheduled public hearing.

The meeting resumed at 11:13 a.m. with all councillors present as prior to the public hearing.

**Order of the Day**

To amend the order of the day by adding Municipal Heritage Registration – Ditmars House, Clementsport as 6.4 under New Business.

Moved: Councillor Welch

Seconded: Councillor Parsons-Saltzman

Motion carried

**Re: Municipal Heritage Registration – Ditmars House, Clementsport**

**Motion 250520.27 Municipal Heritage Registration - Ditmars House, Clementsport**

That Municipal Council include the Ditmars House property (PID 05103155), being the area the main house is situated upon and also including the area of land that extends 10 feet outward surrounding the entire house in the Annapolis County Municipal Registry of Heritage Properties and deposit a Notice of Registration in the Registry of Deeds providing that it not be demolished or the exterior altered without Municipal approval as part of that review, the Planning Advisory Committee is required to be consulted, and Council may grant/refuse or attach conditions to the demolition or substantial alteration.

Moved: Councillor Welch

Seconded: Councillor Longmire

Motion carried, 1 opposed

**In-Camera (11:28 a.m.)**

To meet in-camera in accordance with Section 22(2)(e) contract negotiations of the *Municipal Government Act* and Section 22(2)(f) litigation or potential litigation of the *Municipal Government Act*.

Moved: Councillor Welch

Seconded: Councillor Longmire

Motion carried

The meeting resumed at 1:00 p.m.

**Adjournment**

The Warden declared the meeting adjourned at 1:00 p.m.

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Warden

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Recording Secretary, Administrative Clerk  
Municipal Clerk Office